**RISQS-SG-008b Complaint Form v3.0**

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| Organisation Name: |  |   | RISQS ID: |   |   |
|   |   |   |   |   |   |
| Complaint Type | Behaviour / Conduct / Scheduling etc.  |   |
|   |   |   |   |   |   |
| Auditor |   |   | Audit Date: | DD/MM/YYYY |   |
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| Description of complaint | RISQS Ref Nr: |  |   |
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| Review carried out by: |   |   | on: | DD/MM/YYYY |   |
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| Scheme Management Office response and actions:  |   |   |   |   |
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| Appeal carried out by: |   |   | on: | DD/MM/YYYY |   |
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| Scheme Manager response and actions: |   |   |   |   |
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